

EBI O&S Committee 2012 work plan

Item	Purpose	Outcome	What is required?	Lead Officer
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<b>Meeting Date: Monday 23 January 2012</b>				
<b>Chair's Briefing: Tuesday 3 January 2012 5 pm</b>			<b>Deadline for papers: Wed 11 January 2012</b>	
Corporate Risk Register (20 mins)	Standard Item	Regular review before going to Cabinet 8 February	Report	Bryan Parsons, Policy and Performance Officer
Absence Management	Scrutiny	Update requested at the May meeting - report of position at the end of 3Q	Report	Julie McCarthay, HR operations Manager
Quarterly budget report (as at end of December)	Standard item	Quarterly review requested by the committee	Report	Paul Jones, Head of Financial Services
GO Programme	Scrutiny	Update on implementation	Report	Amanda Attfield, Director People, Organisational Development and Change
Budget proposals 2012-13	Scrutiny	Review final budget proposals 2012-13 prior to Council (10 February)	Discussion paper	Mark Sheldon, Director Resources
<b>Meeting Date: Monday 5 March 2012</b>				
<b>Chairs Briefing: Tuesday 14 February 5 pm 2012</b>			<b>Deadline for papers: Wed 22 February 2012</b>	
DRAFT Corporate Strategy 2012-13	Scrutiny	Review DRAFT strategy for 2012-13 prior to Cabinet (13 March)		Richard Gibson, Strategy and Engagement Manager
Feedback on Pittville Park Bridge post implementation review	Scrutiny	Agreed at the November meeting following a request from Cllr Cooper	Report	Adam Reynolds, Green Space Development Manager
RIPA guidance review and update report'	Scrutiny	Review guidance and any reports on usage of the powers	Report	Bryan Parsons, Governance Officer
<b>Meeting Date: Monday 11 June 2012</b>				
<b>Chairs Briefing: Tuesday 15 May 2012 5 pm</b>			<b>Deadline for papers: Tuesday 29 May 2012</b>	
Mobile Communications	Scrutiny	An update requested at the November meeting	Report	Bryan Parsons, Governance Officer

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		to include consideration being given to staff using their own personal phones, figures on turnover of phones, multi-phone contracts and updates on all the issues that had been raised during this meeting.		
Strategic Commissioning	Scrutiny	An update requested at the November meeting and members to advise what specific areas they would like to be covered	Report	Jane Griffiths, Director Commissioning
Corporate Risk Register (20 mins)	Standard Item	Regular review before going to Cabinet	Report	Bryan Parsons, Governance Officer
Performance Report	Standard item	End of year review	Report	Richard Gibson, Strategy and Engagement Manager
Gloucestershire Airport Business Plan	Scrutiny	Review the business plan 12 months after the start of the drawdown of the loan	Report	Mark Sheldon, Director Resources
<b>Meeting Date: Monday 16 July 2012</b>				
<b>Chair's Briefing: Tuesday 26 June 2012</b>			<b>Deadline for papers: Wed 4 July 2012</b>	
Quarterly budget report	Standard item	Quarterly review requested by the committee	Report	Paul Jones, Head of Financial Services
Annual Performance Report	Standard item	Six monthly review	Report	Richard Gibson, Policy and Performance Manager
<b>Items to be added at a future date</b>				

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Localism Bill	Scrutiny	To understand the potential impact of the Bill on Economic Development and local development strategy	Discussion paper	Economic Development Strategic Land Use
Glos Integrated Economic Strategy	Scrutiny	David Owen from GFirst be invited to explain their restructure, update on LEP and progress in the implementation of the action plan	Awaiting discussion by Glos Leadership on district scrutiny	Wilf Tomaney, Acting Economic Development Manager

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